

Our Protocol for Housing is as follows.

Referral Process for After Care Accommodation.

Using the referral form process, with a risk assessment of the young person attached, refers all young people needing accommodation.

If the young person is under the age of 18 and over 16 it is necessary that we have a clear understanding of their ability to live independently, a independent checklist (ICL) will be given to all carers and supported lodgings providers to fill out whilst they are residing with them.

This will give us a clear picture of what support they will need and how best to deliver that support.

Social Housing Application Process

If the young person is 18+ and there is a clear request backed up with evidence of their independence skills using the (ICL) document that they are ready to apply for social housing only if both of these requirements are satisfied the application will be submitted.

Process.

1. Housing Application to filled in by allocated worker along with all of the identification requested. This can be found on the completion guidance notes that are in the Housing Application Pack.
2. Completion of Data Protection Statement to be signed by the young person, which will allow information to be shared with other agencies.
3. A detailed report to explain about why they are classed as vulnerable.
4. Then a meeting is held to establish the criteria for silver banding is met.

Then the application form is collected by the lead person for After Care Housing and submitted to the manager of Choice Based Lettings. These are then discussed on an individual basis to ensure that they are awarded priority-housing status (silver banding).